

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT: DAKSHIN DINAJPUR

E-mail – bmpality@gmail.com

Memo No. 2818 /G-8

Date: -04/11/2025

NOTICE INVITING QUOTATION

Sealed quotation is hereby invited for supply of OPD card (12000) & Lab Report Card (2000), from the bonafied local Supplier / Agency / Printing press. Rate should be quoted for the items including all taxes & charges. The intending quotationers are requested to quote their rates both in figure and words. Sample of the cards may be taken from the store section of the Balurghat Municipality.

The quotation must be accompanied with self attested copies of valid I.T, P.T, PAN, GST, Trade License etc certificate in favor of the quotationers.

The quotation can be submitted on or before **12/11/2025** up to 2.00 p.m., on the working days of the Municipality, by hand or by post or by courier at receive section and will be opened on the same date at 3.00 p.m. when the quotationers may remain present.

The undersigned reserved the right to cancel any or all the quotation without assigning any reason.


Executive Officer
Balurghat Municipality

Memo No: -2818/1(3)/G-8

Date:-04.11.2025

Copy for information and wide publication to:-

- 1) The District Magistrate, D/Dinajpur, Balurghat
- 2) The District information and Cultural officer, D/Dinajpur, Balurghat
- 3) The DIO, NIC, Dakshin Dinajpur District, Balurghat (request for uploading to District Website)


Executive Officer
Balurghat Municipality

Memo No:-2818/2(10)/G-8

Date:-04.11.2025

Copy to:-

- 1) The Chairman, Balurghat Municipality.
- 2) The shri.....MCIC,Balurghat Municipality.
- 3) The Finance officer, Balurghat Municipality.
- 4) The Head Clerk, Balurghat Municipality.
- 5) The Accountant, Balurghat Municipality.
- 6) The Cashier, Balurghat Municipality.
- 7) The Store-in-Charge (general), Balurghat Municipality
- 8) The I.T. Specialist /I.T. coordinator Balurghat Municipality directed to upload the said NIQ in our official website.
- 9) Receive Section, Balurghat Municipality.
- 10) Municipality Notice Board for wide Publication.


Executive Officer
Balurghat Municipality