



BALURGHAT MUNICIPALITY

OFFICE OF THE

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail - bmpality@gmail.com / bmpality@hotmail.com

website : www.balurghatpurasava.webs.com

Memo No- 4618 H/S-20

Date:- 10.03.2025

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local suppliers for supplying **72 (Seventy two) nos of sky blue color T-shirt & 72 (seventy two)nos of Cap for E-garbage van driver who has been deployed for, disposal of garbage from 25 nos of wards, engaged under "SWM" head of Sanitary & Conservancy section of Balurghat Municipality.** Rate should be quoted for these items. The intending quotationers are requested to quote their rates both in figure and words and submitted to the receive counter of the Balurghat Municipality.

Terms and conditions:-

- The quotation must be submitted as per proforma cited below.
- The quotation should be submitted by the quotationer of his own letter head duly signed by him along with the required all papers of taxes.
- The quotation should be superscripted with Memo no. Date and the works to be done .
- The quotations should be submitted along with Copies of updated Trade license, , PAN Card & GST etc.
- The quotations to be submitted to the receive counter of this office on working days on or before 17.03.2025 by 2 P.M and the same will be opened at 3 P.M on 17.03.2025 last date where quotationers may remain Present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.

Specifications of the Supplying items:-

SL NO.	NAME OF THE ITEM	QUANTITY	QUALITY	SIZES	OFFER RATE PER PICEC	TOTAL AMOUNT INCLUDING ALL TAXES
01	T-SHIRT(SKY BLUE COLOR) :- FRONT LOGO & BACK SIDE WRITTEN BALURGHAT MUNICIPALITY	72 NOS.	GOOD QUALITY	FREE SIZES FOR ADULT		
02	CAP (SKY BLUE COLOR) :- FRONT LOGO WITH WRITTEN BALURGHAT MUNICIPALITY	72 NOS.	GOOD QUALITY	FREE SIZES FOR ADULT		

Chairman
Balurghat Municipality

Memo no :- 4618/1(3) H/S-20

Copy forwarded for information and with request to kindly arrange for displaying in the notice board to-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Date:- 10.03.2025

Chairman
Balurghat Municipality

Memo No 4618/2(3) H/S-20

Copy forwarded for information to:-

1. The MCICs,.....Balurghat Municipality.
2. The Executive officer, Balurghat Municipality.
3. The Finance officer, Balurghat Municipality.
4. The Head clerk Balurghat Municipality
5. The Asst. Head Clerk, Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. Receive section, Balurghat Municipality.
8. Notice Board, Balurghat Municipality for Display.

9. Sri Mrinmoy Das , IT support specialist / Sri Ramkrisho Sikder, IT coordinator, Balurghat Municipality , He is directed to upload the NIQ on the Municipal website

Date- 10.03.2025

Chairman
Balurghat Municipality