

OFFICE OF THE

BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PHONE NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655
Memo No. 263 /PW - 1

Date. 06/05/2022

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned from bonified and reputed Agency/Supplier for the following materials. Quotationers shall have to produce I.T, GST registration certificate and Trade License etc.

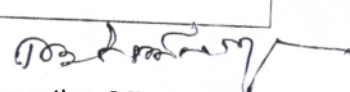
Quotationers shall have to deposit earnest money of Rs, 2000/- (Rupees two thousand) only through D.C.R in favor of Balurghat Municipality.

Quotations will be received by this office through post or courier or by hand (through receive section) in sealed cover on or before 18.05.2022 upto 3.00 PM and the same will be open on the same date at 3.30 PM.

The rates should have to be quoted separately including all taxes.

The undersigned reserves the right to accept or cancel all or any quotations without assigning any reason and not bound to accept lowest or any rates.

Sl No	Name of materials	Unit	Rate
1.	Wooden Chair with arms	3 Nos	
2.	Plastic Chair with Pad	18 Nos	
3.	White Towels (2'-6"X6'-0")	9 Nos	
4.	Dustbin with cover	3 Nos	
5.	Green Table Cover (3'-6"X6'-0")	3 Nos	
6.	Pen Stand	3 Nos	
7.	Name plate with Designation	3 Nos	
8.	Hand Towels	3 Nos	
9.	Bath Towels	3 Nos	
10.	Pen	3 Nos	
11.	Pencil	9 Nos	
12.	Note Pad	9 Nos	
13.	Paper weight	9 Nos	
14.	Wall Clock (Analogue)	3 Nos	

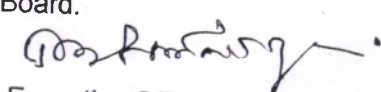

Executive Officer
Balurghat Municipality

Date. 06/05/2022

Memo No. 263/1(2) /PW - 1

Copy to:-

- 1 The District Magistrate, D. Dinajpur, Balurghat.
 - 2 The District Information and Cultural Officer, D.Dinajpur, Balurghat.
- For their information and requested for wide publication through their Notice Board.


Executive Officer
Balurghat Municipality

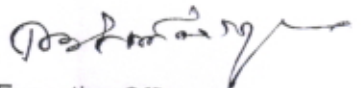
Memo No. 263/2(13) /PW - 1
Copy to:-

Date. 06/05/2022

- 1 The Chairman, Balurghat Municipality
- 2 The Vice Chairman, Balurghat Municipality
- 3 The Finance Officer, Balurghat Municipality
- 4 The Asst. Engineer, Balurghat Municipality
- 5 The SAE, Balurghat Municipality
- 6 The Head Clerk Balurghat Municipality.
- 7 The Accountant, Balurghat Municipality
- 8 The Cashier, Balurghat Municipality.
- 9 The Store Keeper (PW Section), Balurghat Municipality.
- 10 The Urban Planner, Balurghat Municipality.
- ✓ 11 The I.T Specialist / I.T coordinator, Balurghat Municipality, directed to upload the said NIQ in our Official Website
- 12 Receive Section, Balurghat Municipality.

For their information and necessary action.

- 13 Municipal Notice Board for wide publication.


Executive Officer
Balurghat Municipality